yes we can



BUSINESS CONTINUITY MANAGEMENT SYSTEM POLICY

GZI is committed to ensuring uninterrupted production and delivery of quality and safe Aluminum Beverage CANs, even during disruptive events.

Preparedness, responsiveness, and recovery are essential to reduce downtime, ensure employee safety, meet compliance obligations, and protect the interests of our customers and stakeholders.

To achieve this, we will:

- Conduct periodic Risk Assessment and Business Impact Analysis (BIA):
  - Regularly assess potential threats, vulnerabilities, and critical business processes.
  - Evaluate the impact of disruptions on production, supply chain, infrastructure, personnel, and reputation.
  - Maintain an up-to-date risk register and business impact analysis report.
- Develop and utilize Business Continuity Plan (BCP):
  - Create a BCP outlining strategies, procedures, and required resources for maintaining critical operations during incidents.
  - Assign roles and responsibilities to key personnel for BCP execution.
  - Establish clear communication channels and escalation procedures for effective coordination during disruptions.
- Develop and utilize Incident Response and Emergency Management Procedures:
  - Implement predefined procedures for handling different types of incidents.
  - Establish an incident response team for coordination and management of response efforts.
  - Conduct regular drills and exercises to test the effectiveness of these procedures.
- Ensure timely data recovery and system restoration in the event of a disruption.
- Comply with all relevant legislation and applicable Business Continuity compliance requirements and conduct regular audits to monitor compliance.
- Utilize Supply Chain Management Procedures:
  - Identify critical suppliers and establish contingency plans to ensure the availability of essential raw materials, components, and services during disruptions.

- Maintain a list of alternate suppliers and establish relationships to mitigate supply chain disruptions.
- Regularly assess supplier capabilities, reliability, and disaster recovery plans.

- Develop and utilize Communication and Stakeholder Management:
  - Develop a communication plan to inform employees, customers, suppliers, and stakeholders about disruptions, alternate arrangements, and recovery progress.
  - Establish multiple communication channels, including email, SMS, social media, and a designated emergency hotline.
  - Assign trained personnel to handle communication and manage stakeholder expectations during disruptions.
- Perform Periodic Training and Awareness:
  - Conduct regular training programs and awareness sessions to educate employees on business continuity policies, procedures, and their respective roles.
  - Provide training on emergency response, incident management, and evacuation procedures.
  - Maintain records of training sessions and employee certifications.
- Conduct periodic Reviews and Continual Improvement:
  - Regularly review and audit the BCP to identify gaps and update procedures based on lessons learned from previous incidents.
  - Engage relevant stakeholders for feedback and suggestions for improvement.
  - Document review activities and implement necessary enhancements to the BCP.
  - Periodically set and review the Business Continuity Objectives.
  - Continually improve the effectiveness of the BCMS
  - Enhance current processes to bring them into line with good practice as defined within ISO 22301

Our commitment to business continuity ensures that we remain resilient and capable of addressing challenges effectively.

This policy shall be documented, communicated within the organization, and made available to all relevant interested parties for proper understanding of the implementation and maintenance of the Business Continuity Management Systems and review it for continual improvement and suitability through set objectives consistent with the goals of this policy.



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